

**Rotary Club of Bristol Breakfast
Sponsorship for Dragon Boat Festival 8th June 2025**

Raising money for The Rotary Club of Bristol Breakfast Trust Fund, supporting local and global charities in aid of food poverty, education and homelessness

Donations can be made via our Peoples Fundraising Account or paid direct to our Trust Fund Account by cheque or bank transfer as follows:

Donations via Peoples Fundraising

This is the simplest way for teams to collect donations and claim Gift Aid as appropriate.

Team Captains can set up their team page in our Peoples Fundraising Site for the Dragon Boat Festival by clicking on the following link:

<https://www.peoplesfundraising.com/campaign/DBF2025>

- Search for and click on
 - ‘Create a fundraising **group page** supporting Rotary Bristol Dragon Boat Festival 2025’
- Register as the person to create and manage your team page
- Create your team page with your team’s name and team web page address (URL)
- Set fundraising end date as 31st August 2025
- Select Yes to publish page, display total and number of supporters.
- Then send your team web page address (URL) to all your team members and supporters to raise sponsorship with the guidance notes in the next two paragraphs. Their donations will be credited to your team.

Please raise funds via People’s Fundraising, as it is by far the most effective way for us to track funds raised by relevant teams and team members.

Team members can set up their own individual pages within the team page as follows:

- Access the team fundraising page using the team web page address (URL) obtained from their Captain.
- Look for ‘Fundraising pages’ and click on [Add page]. Register and create individual page.
- We suggest you allow no more than 2 months after the event to collect all your sponsorship.

Team Members and Supporters who wish to make a donation can access the team fundraising page using the team web page address (URL) obtained from their Team Captain. Click on ‘Fundraising pages’, find the Team Member’s page they wish to support, click on donate and complete details and payment.

Donors can use Debit or Credit cards for the transfer and can claim Gift Aid.

Important: We award prizes for the best fund raising team and highest fund raising individual, and so it is best to for larger fund raisers to set up a Team Member’s page.

Donations direct to The Rotary Club of Bristol Breakfast Trust Fund by bank transfer or cheque

Teams can collect sponsorship monies and gift aid declarations and then send them to our Club Treasurer.

A Sponsorship Gift Aid Form is provided with this pack to share with members of your team. Some may require more than one copy so please print off additional copies as required.

Please remind donors that they must complete the Gift Aid form correctly and fully include their home address and postcode to enable us to claim the Gift Aid element adding 25% to the total.

Bank transfers should be sent to

Bank CAF Bank
Sort Code 40-52-40
Account number 00012257
Account Name Rotary Club of Bristol Breakfast Trust Fund
Payment Reference DBF 2025 – “Team Name”

Cheques should be made out to the ‘Rotary Club of Bristol Breakfast Trust Fund’ and sent with gift aid forms to our Club Treasurer.

Bob Whittington
12a Greenway Road
Redland
Bristol
BS6 6SG

Team Captains are asked to motivate their team members to raise sponsorship, to monitor and record the amount of sponsorship raised for their team and to tell us about individuals who personally raise over £250 in sponsorship so that their efforts can be recognised.

Derrick Royall 2.1.25

