

Academic Staff

Job description

Post Title:	Lecturer / Senior Lecturer in Construction and Property Law
Grade:	G / H
Faculty/Service:	ABE/FET
Accountable to:	Associate Head of Department
Accountable for:	
Post no:	R05252

Job context

The Department of Architecture and the Built Environment seeks to appoint a Lecturer / Senior Lecturer in Construction and Property Law to contribute to and enhance teaching, research and knowledge exchange in Law and Procurement in the context of the construction subject area including Undergraduate and Postgraduate programmes on Construction Project Management, Building Surveying, Quantity Surveying and Architectural Technology and Design. The postholder will be expected to keep up-to-date with latest in the industry including digital and sustainable constructions practices.

We are looking for confident and reflective educators who are willing to adapt their style and delivery to the needs of different audiences and committed to providing a supportive learning environment. Our student profile includes both full time and part time students which may include Mature students, Distance Learners, and Degree Apprentices.

Reporting to the Associate Head of Department, the post holder, in addition to teaching, will actively lead and participate in the design, development, delivery and assessment of a module(s), take overall responsibility for the academic health and currency of the module and be accountable for the quality of the student learning and assessment experience.

The postholder will also be expected to engage in research activities, external networks and develop themselves as an academic through personal research, knowledge exchange activities, the faculty has a policy of supporting newly appointed lecturers with allocated time for research and personal professional development activities and to contribute to the wider life of the Department and Faculty.

Job purpose

To deliver teaching and learning to support the overall delivery of modules in Construction and Property Law in order to achieve outstanding learning outcomes for our students.

To engage in research and/or scholarly/professional activity to enhance and inform the teaching design, delivery and curriculum development.

Principal accountabilities

1. Teaching and Learning

- a) Teach as a member of a teaching team at undergraduate and post graduate level, across a range of modules or within a subject area, and contribute to the delivery of cross departmental modules (where appropriate). Teach in a variety of settings from small group tutorials to large lectures.
- b) Identify learning needs of students and define appropriate learning objectives and ensure that these are met through content, methods of delivery and learning materials.
- c) Contribute to the planning and design of new modules and new delivery modes to support curriculum development across a range of modules/programmes and/or within a subject area.
- d) Supervise the work of students (including projects, field trips and where appropriate, placements) and provide advice and support on study skills and help with learning problems.
- e) Continually improve and enhance teaching design and delivery by reflecting on own teaching practice, obtaining and analysing feedback from students and peer observation.

2. Assessment and marking

- a) Select formative and summative assessment methods/approaches to monitor and measure students work against learning objectives.
- b) Mark and assess students work and monitor their progress by reference to the assessment criteria, providing timely and effective feedback in line with University quality standards.
- c) **Contribute to examination boards.**

3. Academic roles

- a) Undertake the pastoral and academic care of students through the academic and personal tutor (APT) role, referring students to professional services where appropriate.

4. Research and scholarship

- a) Engage in scholarly/professional/research activity to enhance one's own practice.

- b) Contribute to the development of research that underpins the teaching in the subject area, by securing internal and external funding, and engaging with members of the faculty research centres.

5. Communications and networking

- a) Contribute to collaborative links with other programmes / subjects, and to the collegiate life of the subject group, department, faculty and university.

- b) Develop internal and external networks.

- c) Continue the development of links with external partners in the city, region, nationally and internationally.

6. General

- a) Undertake appropriate administrative duties in areas such as admissions, timetabling, examinations, assessment of progress and student attendance.

- b) Participate in the full range of activities of the department, including degree shows, external exhibitions, liaison with schools, colleges and community.

- c) Attend team, programme, departmental/faculty meetings as required.

- d) Be responsible for own health and safety and that of your colleagues, in accordance with the University's health and safety policy.

- e) Comply with the University's equal opportunities policy, and uses this role to promote equality of opportunity wherever possible.

- f) To undertake any other duties which fall within the remit of this post.

Person specification

Qualifications/Professional membership

Essential

1. Qualified to graduate / postgraduate in a subject relevant to this role.
2. Doctorate in a relevant field and/or Master level with significant industry experience.
3. PG Certificate in Learning and Teaching in HE, academic professional apprenticeship, or equivalent qualification, or expectation to achieve this within 2 years of appointment.
4. Fellowship of HEA aligned to Descriptor 2 of the UKPSF or expectation to achieve this within 2 years of appointment.
5. Evidence of continuing professional development.

Desirable

1. Membership of relevant professional body e.g. MRICS, CIOB, Law Society
 2. Research and knowledge exchange plan in relevant field, and/or, up to date professional CPD record.
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Knowledge/Skills/Experience

Essential

1. Possesses sufficient breadth and depth of specialist knowledge in procurement in the built environment to contribute to undergraduate and postgraduate teaching in this area.
2. In-depth knowledge of general business management to graduate level.
3. Experience of and enthusiasm for teaching in higher education, as this will be a major part of the role.
4. The ability to design innovative teaching and assessment materials for a taught programme, and engage in technology enabled learning to support effective student learning.
5. Demonstrates effective student support skills with an understanding of standard university policies and services that exist to support them.
6. Is able to work collaboratively with other team members and wider university colleagues to foster relationships and achieve shared priorities.
7. Experience of involvement in significant research projects – either academic or industrially based – including publishing/reporting results.
8. Experience of collaboration with or working in relevant industry.
9. Demonstrates effective written and verbal communicate skills to produce academic documentation, and to present complex and conceptual ideas clearly across diverse audiences.

10. Demonstrates initiative and problem solving skills in order to apply appropriate learning approaches to teaching and learning support.
11. Demonstrates good working knowledge of IT systems.
12. Is able to balance the pressures of teaching, administrative and/or other demands to meet competing deadlines, and has a proactive and flexible approach.
13. Makes an enthusiastic contribution to the collegiate life of the subject group, department, faculty and university.
14. Has a respect for the University's values, and a commitment to contribute to the role that higher education can make in society.

Desirable

1. Knowledge and experience of at least one of procurement, construction law, property law, contract administration, contract and tort law, environmental law and dispute resolution.
2. Has experience of administration, quality assurance procedures and organisation elements of a taught programme.
3. Shows an understanding of work based learning through having experienced working on programmes with integrated placements, internships or through distance learning.

Special conditions

Attending evenings, and/or weekend open days, as agreed with manager.

Health and Safety/Risks

This post has been identified with the following risks: (activities, hazards or exposures)

Risk 1

DSE / VDU User

Risk 2

Choose an item.

Risk 3

Choose an item.

Risk 4

Choose an item.

Risk 5

Choose an item.